



Government of India
Department of Atomic Energy
Directorate of Construction, Services & Estate Management
General Service Section (GSS)
e-TENDER NOTICE

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING

Online item rate tenders are invited through e-tendering mode by Director, DCSEM, DAE, V.S. Bhavan, Anushaktinagar, Mumbai-94, on behalf of President of India in two bid, from eligible contractors for the work and details given below:

1	NIT No.	DCSE/GSS/T-60 of 2011-12 dtd.23.01.2012
2	Name of work	“Renovation of internal & external electrical installations for residential flats of Essential Staff Quarters buildings at Anushaktinagar, Mumbai-94.”
3	Estimated cost put to tender	Rs. 8.42Lakhs
4	EMD	Rs. 16,840/-
5	Completion period	4 Months
6	Fee of Tender Document	Rs. 500/- in the form of DD / BC / PO drawn in favour of Pay & Accounts Officer, DCSEM, Payable at Mumbai.
7	Tender Processing Fee	Rs.552 /-, in the form of DD / BC / PO drawn in favour of ITI Limited payable at New Delhi.
8	EMD submission	EMD Rs. 16,840/- either in the form of Demand Draft / Pay Order / Banker’s cheque / Deposit at call receipt / Fixed Deposit Receipt, issued by a Scheduled Bank, drawn in favour of Pay & Accounts Officer, DCSEM, payable at Mumbai. Or 50% in the form of DD and in the form of BG. The BG submitted as a part of EMD shall be valid for a period of six months or more from the last date of submission of the tender.
9	Performance guarantee & Security Deposit	5 % PG + 5% SD of the Tendered Amount
10	Dates of availability of Tender Documents for view and download	From 06.02.2012 (10:00 Hrs.) to 29.02.2012 (15:00 Hrs.) on website www.tenderwizard.com/DAE . Detailed NIT is also available on website www.dcsem.gov.in for view only.
11	Date of Pre-bid clarification	From 07.02.2012 (10.00 Hrs.) to 07.03.2012 (16:00 Hrs.), to clear the doubts of intending bidders, if any, with prior appointment.
12	Last date for submission of Original DD/BC/PO etc. towards Tender Fee, Tender Processing Fee, EMD & Drawings.	On or before 27.03.2012 (15.00 Hrs.) in the office of Superintendent (E), GSS, DCS&EM, 3rd floor, V.S.Bhavan, Anushaktinagar, Mumbai-400094.
13	Last date and time of closing of online submission of tenders:	27.03.2012 (15:00 Hrs.)
14	Date and time of online opening of Technical Bid.	27.03.2012 (15:30 Hrs.)
15	Date of opening of Financial Bids of qualified bidders	Will be notified at a later date.

Notes:

1. Tender Notification and documents are available on websites www.tenderwizard.com/DAE.

2. Registered contractors only can purchase / download & submit / upload tenders

3. Interested agencies may visit this website for **registration**.

4. **Contact for assistance/ clarifications 24x7 @ 09969458639 (Sh. Rudresh), e-mail: rudresh.tenderwizard@gmail.com**

5. For further information, please contact on (022) 25487328/ 7330/ 7332/ 7380, Fax: 022-25565362 during office hours.

The existing "SECTION – 1 : NOTICE INVITING TENDERS" OF "CONDITIONS AND CLAUSES OF CONTRACT – 2008" (P.5 & 6) in use for 2/3 bid TENDERING has been modified as per the requirement of e-Tendering. The modified VERSION OF THE SAME" is enclosed as **CS-13 (Correction Slip – 13 to Conditions and Clauses of Contract -2008)**.

1	Contractors who fulfill the following requirements shall ONLY be eligible to apply. (Joint ventures are not accepted).
A	Proof of registration with Government / Semi Government organizations like CPWD, MES, BSNL, Railways, State PWDs etc. in appropriate class OR having experience in execution of similar nature of works.
B	Should have satisfactorily completed the works as mentioned below during the last Seven years ending 31.10.2011 .
	Three similar works each costing not less than Rs. 3.00 LAKHS each , or Two similar works each costing not less than Rs. 5.00LAKHS each , or One similar work costing not less than Rs. 6.00 LAKHS .
	<i>Similar works shall mean Providing Internal and External electrical installation.</i>
Note:	<i>The value of executed works shall be brought to the current costing level by enhancing the actual value of work at a simple rate of 7% per annum; calculated from the date of completion to the last date of receipt of tender.</i>
C	Annual turnover as per ITCC or profit & loss statement for the last 5 years (Average annual turn over for the last 3 financial years should be at least Rs. 19.00 Lakhs , not having incurred any loss in more than 2 years during last 5 years ending 31.03.11 (last Financial year).
D	Should not have incurred any loss in more than two years during the last five years ending 31st March, 2011 .
E	Latest Bank solvency certificate from any scheduled banks of Minimum Value of Rs. 3.00 Lakhs .
F	List of similar works in hand & similar works carried out by them for last 7 years indicating i) Agency for whom executed, ii) Value of work, iii) Completion time as stipulated and actual, or present position of the work.
G	List of construction plant, machinery , equipments, accessories & infrastructure facilities possessed by the agency to complete the work in time.
H	List of Technical staff they possess.
I	CERTIFICATES: (Scanned copy of original certificates to be uploaded)
i)	Performance Certificates
ii)	WCT registration certificate
iii)	TIN Registration
iv)	PAN (Permanent Account Number) Registration
v)	Valid Electrical Contractor License
J	UNDERTAKING as under:- I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in DAE in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

	(Scanned copy to be uploaded at the time of submission of bid).	
2	The intending bidder must read the terms and conditions as per “SECTION – 1: NOTICE INVITING TENDERS” OF “ CONDITIONS AND CLAUSES OF CONTRACT – 2008 ” carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required. Department reserves the right of Non-consideration of Tender documents of the agencies who are not fulfilling the NIT stipulations and / or having adverse report on the works carried out by them in the past.	
3	Information and Instructions for tenderers posted on website shall form of tender document.	
4	The tender document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/DAE or www.dcsem.gov.in free of cost.	
	OBTAINING OF STANDARD DOCUMENTS: In addition to the above, the prospective agencies shall be required to possess following documents with them separately, which shall form part of Tender Documents for this work. These documents can be downloaded from the DCSEM’s website or can be purchased separately on payment of prices indicated. In case the agencies already possess these standard documents with them, the same need not be downloaded / purchased again. Printed books are available at the DCSEM Office, VS Bhavan, Anushaktinagar, Mumbai – 400 094. Payment for the same can be made in cash or in the form of DD drawn in favour of Accounts Officer, DCSEM, payable at Mumbai as indicated below:	
	SN	NAME OF DOCUMENT
	PRICE OF BOOK	
	1	<i>Conditions and Clauses of Contract – 2008</i>
		<i>Rs.50/- per book</i>
5	The bid can only be submitted after uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker’s Cheque or Deposit at call Receipt or Fixed Deposit Receipts and Bank Guarantee of any Scheduled Bank towards cost of tender document and EMD in favour of “ PAY & ACCOUNTS OFFICER, DCSEM, MUMBAI ” and Processing Fee in favour of “ ITI LIMITED, NEW DELHI ” and other documents as specified.	
6	Those contractors not registered on the website mentioned above, are required to get registered. If needed, they can be imparted training for online bidding process as per details available on the website.	
7	The intending bidder must have valid class-III digital signature to submit the bid.	
8	On opening date, the contractor can login and see the bid opening process.	
9	Certificate of Financial Turn Over: At the time of submission of bid, contractor may upload Undertaking / Certificate from CA mentioning Financial Turnover of last 5 years or including profit & loss statements and further details if required may be asked from the contractor after opening of technical bids. There is no need to upload entire voluminous balance sheet.	
10	Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in YELLOW colour and the moment rate is entered, it turns SKY BLUE . In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as “0” . Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as “0” (ZERO).	
11	In the case of bids in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.	
12	The Department reserves the right to accept / reject any prospective application without assigning any reason thereof.	
	Short listing of the agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them, through a Technical Evaluation Committee of experts, constituted by DCSEM	
13	IF ANY INFORMATION FURNISHED by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering / taking up works in DCSEM.	
PROSPECTIVE AGENCIES SHALL SATISFY THEMSELVES OF FULFILLING ALL THE NIT CRITERIA BEFORE SUBMISSION OF TENDER. Department reserves the right of non consideration of tender of the agencies not fulfilling the stipulated criteria.		

List of Documents to be scanned & uploaded within the period of bid submission:	
1	Financial Turn Over certified by CA
2	Profit & Loss statement certified by CA
3	Latest Bank Solvency Certificate
4	List of SIMILAR WORKS completed in last 7 years indicating: I) Agency for whom executed II) Value of Work, III) Stipulated and actual time of completion.
5	List of SIMILAR WORKS in Hand indicating: I) Agency II) Value of Work, III) Stipulated time of completion / present position.
6	List of Construction, Plants & Maintenance Tools and Machinery
7	List of Technical Staff
8	Certificates:
i)	Registration certificate, if any
ii)	Certificates of Work Experience / Performance Certificates
iii)	Certificate of Registration for Sales Tax / VAT / WCT and Service Tax
iv)	TIN Registration Certificate
v)	PAN (Permanent Account Number) Registration
vi)	Valid Electrical Contractor License
9	Undertaking that the eligible similar work(s) have not been executed through another contractor on back to back basis.
10	Demand Draft/Pay order or Banker`s Cheque of any Scheduled Bank towards cost of Bid Document.
11	Demand Draft/Pay order or Banker`s Cheque of any Scheduled Bank towards cost of Processing Fee.
12	Treasury Challan/Demand Draft/Pay order or Banker`s Cheque /Deposit at Call Receipt/FDR of any Scheduled Bank against EMD
13	Bank Guarantee of any Scheduled Bank against EMD.
	(Scanned copy of original certificates to be uploaded)
